

Badger Design Ltd
Fair Oak Close, Exeter Airport Business Park, Exeter EX5 2UL
Environmental Policy Statement
01/11/2019

The Environmental Policy of Badger Design Ltd (“the Company”) is to ensure so far as it is reasonably practicable that its operations will be carried out with a commitment to protecting and enhancing the environment. The same commitment will be expected to be shown by contractors working for the company.

This is a fundamental principle of the Company’s business.

The Company aims to establish a high priority of its principles in the corporate strategy. Concern and awareness for the environment is the responsibility of the Directors of the Company.

The Company therefore seeks to comply with all relevant environmental legislation and regulation. It also aims to establish higher standards of environmental performance where these are practicable and appropriate.

The Company’s employees have a legal and moral obligation to carry out their duties with concern for the environment. It is a condition of employment that all staff comply with this Environmental Policy.

In the event of an environmental accident or incident at work, it is a Company requirement that the details are promptly and properly reported to the Directors who will investigate and take prompt action to make good and avoid recurrence.

All contractors working on behalf of the Company are required to adopt environmental standards fully consistent with those of the Company and they are expected to achieve comparable levels of performance as a condition of their contract.

Objectives

In accordance with its stated policy, the Company has produced the following list of objectives as a sound framework for the introduction of practices to implement the Environmental Policy:

- 1.1 Minimise use of paper in the office
- 1.2 Seek to buy recycled and recyclable paper
- 1.3 Reuse and recycle all paper where possible
- 1.4 Seek to reduce the amount of energy used as much as possible
- 1.5 Switch off electrical equipment when not in use
- 1.6 Adjust heating with energy consumption in mind

- 1.7 Take into account the energy consumption and efficiency of new products, printers, gloss laminators etc
- 1.8 Evaluate the environmental impact of any new products intended for purchase
- 1.9 Favour more environmentally friendly and efficient products where possible
- 1.10 Reuse and recycle any products that we use that we can
- 1.11 Reduce the need to travel, restricting ourselves to necessary trips only promoting the use of emails/video calls/phone conferencing
- 1.12 Make additional efforts to accommodate the needs of those using public transport or bicycles
- 1.13 Favour green vehicles and maintain them to ensure continuous efficiency
- 1.14 Use cleaning materials that are as environmentally friendly as possible
- 1.15 Only use licensed and appropriate organisations to dispose of waste
- 1.16 Incorporate environmental factors into business decisions
- 1.17 Increase employee awareness through training
- 1.18 Review the policy and any related business issues at management meetings
- 1.19 Involve the staff in the implementation of the policy
- 1.20 Work with suppliers, contributors and subcontractors to improve their environmental performance
- 1.21 Use local labour and materials where possible to reduce CO2 and help the community
- 1.22 Compliance with Government Legislation and Local Government Regulations
- 1.23 Swift response to accidents or incidents that have a potential to threaten the environment
- 1.24 The provision of advice on the safe handling of company products, their transportation and their final disposal to customers, contractors, etc.
- 1.25 To carry out environmental audits when required
- 1.26 To promote environmental principles by sharing experience with regulatory bodies, other companies, employees and members of the public
- 1.27 In implementing this formal Environmental Policy Statement, the Company will focus on action to conserve resources and energy, to minimise emission to air, water and land and to increase recycling rates
- 1.28 The Company will also seek to influence legislative developments and improve public understanding of environmental matters concerning the business

The policy statement will be regularly reviewed and updated as necessary. The management team endorses these policy statements and is fully committed to their implementation.

This Environmental Policy Statement has been approved & authorised by:

Name: Corinna Jones

Position: Sales Director

Date: 1st November 2019

Signature: *Corinna Jones*